



Nepotism Disclosure Job Aid

1. Select “Nepotism Disclosure: {Your Name}”.

Search: All Items

Advanced Search

Nepotism Disclosure: [Redacted] 09/21/2026 ☆

09/18/2026 ☆

09/18/2026 ☆

09/18/2026 ☆

09/17/2026 ☆

Due: 09/19/2026

Instructions:

- Read the information below and
- If you select **Yes**, you will be as
- Complete all fields. Enter **N/A** i
- Select **Submit** to complete the

Nepotism Disclosure

Under [System Policy 7.05, Nepotism](#), en situation involving a [covered relative](#) or of a conflict of interest for the employee

Note: This disclosure requirement appli employed at any A&M System member, employee.

Are you related by blood or marriage, in A&M System Member? *

select one

Submit **Cancel**

2. Answer the following question,
 - a. “Are you related by blood or marriage, including a current spouse, to anyone employed by a Texas A&M System Member?”

Search: All Items

Advanced Search

Nepotism Disclosure: [Redacted] 09/21/2026 ☆

[Redacted] 09/18/2026 ☆

[Redacted] 09/18/2026 ☆

[Redacted] 09/18/2026 ☆

[Redacted] 09/17/2026 ☆

Due: 09/19/2026

Instructions:

- Read the information below and answer the question by selecting **Yes** or **No**.
- If you select **Yes**, you will be asked to provide additional information.
- Complete all fields. Enter **N/A** in any field where information is not available.
- Select **Submit** to complete the task.

Nepotism Disclosure

Under [System Policy 7.05, Nepotism](#), employees must promptly notify their supervisor of any situation involving a [covered relative](#) or any other family member that could create the appearance of a conflict of interest for the employee in the employee's official capacity.

Note: This disclosure requirement applies to covered relatives or any other family member employed at any A&M System member, not only those employed at the same member as the employee.

Are you related by blood or marriage, including a ~~current spouse~~ to anyone employed by a Texas A&M System Member? *

select one

Submit Cancel

3. If you select "No", then click "Submit".

4. If you selected "Yes", Complete ALL fields.

19 items

09/21/2026 ☆

09/18/2026 ☆

09/18/2026 ☆

09/18/2026 ☆

Full Name *

Relation *

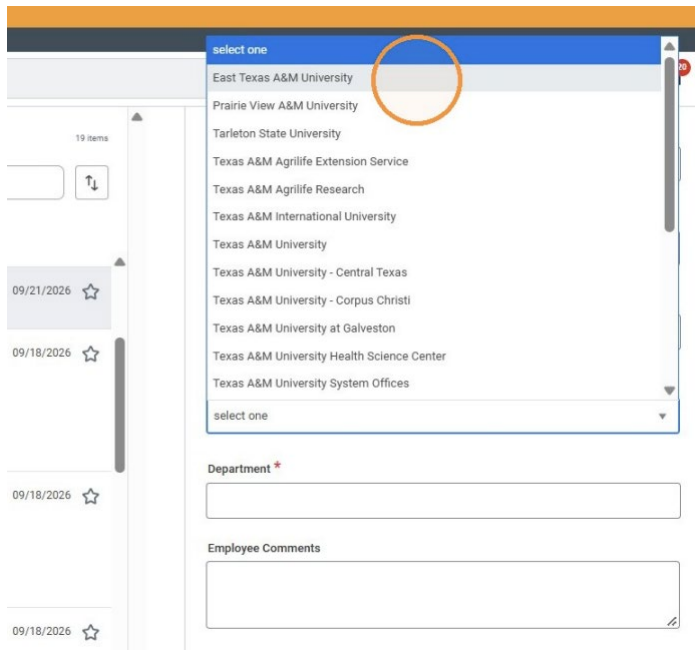
Work Email *

Company *

Department *

Employee Comments

5. Since Nepotism applies to any System Member, you must select which “Company” the nepotism applies.



select one

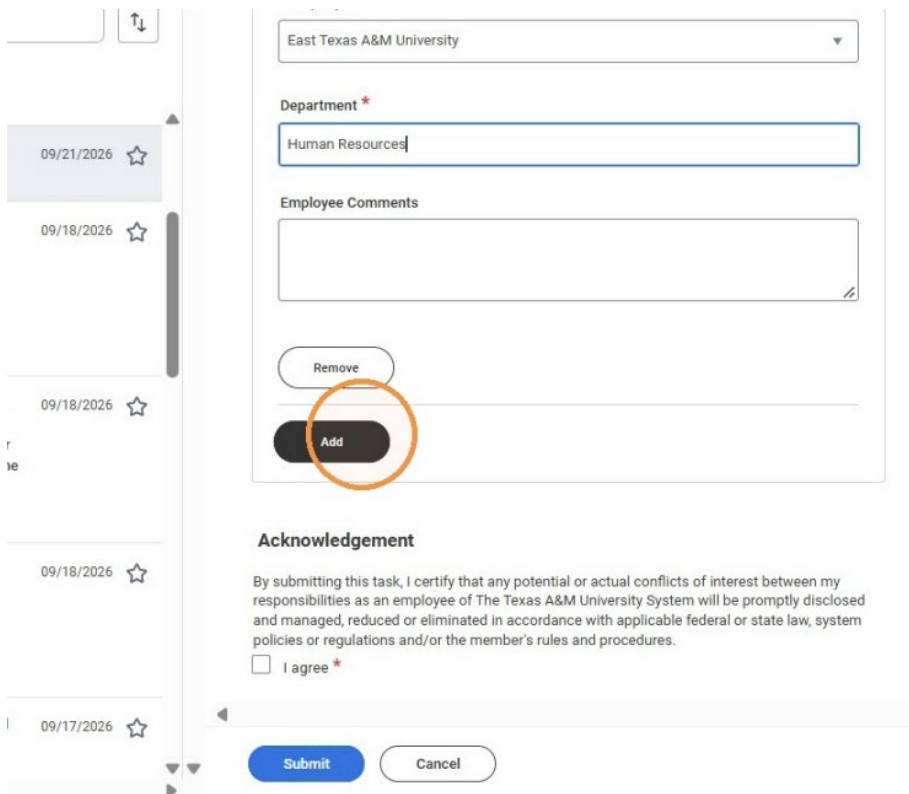
- East Texas A&M University
- Prairie View A&M University
- Tarleton State University
- Texas A&M Agrilife Extension Service
- Texas A&M Agrilife Research
- Texas A&M International University
- Texas A&M University
- Texas A&M University - Central Texas
- Texas A&M University - Corpus Christi
- Texas A&M University at Galveston
- Texas A&M University Health Science Center
- Texas A&M University System Offices

select one

Department *

Employee Comments

6. If you need to add more than one, you may select “Add”.



East Texas A&M University

Department *

Human Resources

Employee Comments

Remove

Add

Acknowledgement

By submitting this task, I certify that any potential or actual conflicts of interest between my responsibilities as an employee of The Texas A&M University System will be promptly disclosed and managed, reduced or eliminated in accordance with applicable federal or state law, system policies or regulations and/or the member's rules and procedures.

☐ I agree *

Submit Cancel

7. Once all information is added, check the “I agree” checkbox to acknowledge and agree to the disclose.

East Texas A&M University

Department *

Human Resources

Employee Comments

Remove

Add

Acknowledgement

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☐ I agree *

Submit Cancel

8. Click “Submit”.

East Texas A&M University

Department *

Human Resources

Employee Comments

Remove

Add

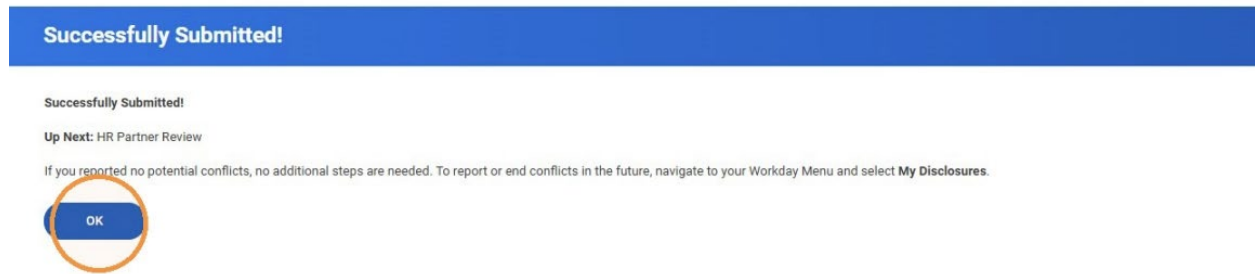
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☒ I agree *

Submit Cancel

9. Click "OK".



10. Your Submission is now complete, please complete any other outstanding disclosures in your inbox. Utilize the additional job aids for further instructions.